

# MINILAND THE GLOBAL SCHOOL

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## **Class Room Rules**

#### 1. Come to class prepared to learn

- Always come to class with complete preparation for learning.
- This includes taking all important materials needed for the day like textbooks, notebooks, pencils and pens, geometry boxes, lunch bags, and water.
- If the teacher has asked to prepare some lessons for the day, make sure that you do it before reaching the classroom.
- Also, have a look at the day's <u>time table</u> to not miss any subject books.

#### 2. Don't ever cheat

- It is not recommended to cheat in the classroom in any circumstances.
- You should keep moral values such as honesty always.
- It is not a big deal to fail in exams at times but succeeding by cheating is never tolerable.

### 3. Always be on time

- Punctuality is one of the best qualities to be developed right from school days.
- Be warned about the starting time of your class and start from home early to reach before time.
- Develop a routine to reach school before the bell rings and be seated in your classroom position before the warning bell.
- 4. Be attentive to teachers while teaching
  - It is mandatory to give your full attention to the classroom while teachers are taking classes.
  - You can relax during break times and be dedicated to listening while teaching is going on.
  - This will help you to not miss any lesson areas and ask any doubts about the teacher straight away.
- 5. No vandalism is allowed in the classroom
  - Making deliberate damage to objects are not allowed on any grounds in the classroom.
  - Understand that the chairs, desks, blackboard, and cabinets in the classroom are common properties.
  - Always handle it with care and not even scribbling in desks is allowed.
  - Have a feeling that these objects are to be reused by the next batch of students and it is your responsibility to give it clean to them.
- 6. Be well dressed in complete uniform
  - Always come to the classroom in complete uniform as described in school policy.
  - It is good to plate your hair if you have a long one and avoid jewelry.
  - Make sure that dresses are washed properly and socks are changed daily.
  - Coming to classroom presentable can help you stay fresh day long.
- 7. Respect your body
  - You should understand that your body is your responsibility and you should respect it.
  - Never ever allow somebody to touch your body without your consent.
  - There are many bullying reported among school students.
  - If you experience any such incidents, straight away tell your parents and report to the teacher.
- 8. Keep your classroom clean
  - It is your responsibility to keep your classroom clean.
  - It is not advised to litter your classroom premises but make use of trash cans for dumping wastes.
  - See that you don't spill food or water during lunchtimes and get assistance from cleaning staff if you notice any such dirt.
- 9. Don't ever distract the class during lessons
  - Students should see that they never distract the class during teaching through any means.
  - Even sharpening the pencil in pin-drop silence in a classroom can distract the teaching flow.
  - Never walk around the class during lessons and avoid talking to other students.
- If you have anything to ask the teacher, just raise your hand to ask permission before you speak. **10. Maintain good personal body hygiene** 
  - It is the most important to maintain personal hygiene while you are in class and always.
  - Take a daily shower in the morning before class and evening also to stay fresh.
  - Wash your hands properly before and after having food and use handkerchief while you sneeze.
- 11. Complete home works and assignments daily
  - It is the responsibility of students to come to class after completing the daily home works and assignments.
  - Instead of rushing to the classroom in the morning and doing in a hurry or copying from others, always do it the night before.
  - Be systematic on revising the daily lessons and preparing for the next day's lessons.

**12.** Wait for your turn in queues

- Whenever you are asked to stand in a queue, it is advised to stand politely on the line and take your turn.
- Always keep a minimum distance from the person standing in front and don't try to push them to move forward.
- And it is not a good behavior to push people back and take their position in the queue.
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- You should start off by respecting your teachers and elders in school.
- Even when you are friends, it is always good to respect the space of your fellow mates.
- 14. No food allowed in the classroom other than breaks
  - Students are advised to use that time only to have food and it is not good manners to have food while teachers are taking classes.
- 15. No sleeping in the classroom unless with permission
  - Students are supposed to stay fresh and active while the teacher takes the lessons.
  - Do a warm-up in between the sessions if you feel sleepy and drink enough water.
  - But don't sleep in the classroom sessions unless you are ill and you have permission for the same.

#### 16. Don't hurt others

- You are not supposed to hurt others physically under any circumstances.
- Even if somebody kicks you or beats you, you are not supposed to give it back which makes the situation worse.
- You can complain about this to the teacher or guardian so that they take further measures.
- 17. Actively participate in classroom activities
  - There will be a lot of activities and classroom games as part of learning.
  - Every student should voluntarily come up to actively participate in all of them and never stay behind.
  - This is the age where you have to polish your potentials and never say 'no' if the teacher asks you to take up some small responsibilities.
- **18. Respect other students' personal belongings** 
  - Just like you value your personal belongings, it is equally important to value other students' belongings too.
  - Don't take other's belongings without their permission and take proper care of it if you happen to use them with their permission.
- 19. Comply with all school policies on handbook
  - You should sit with your parents to learn about the school policies written on the handbook before the first day of the school itself.
  - You are supposed to always comply with all these policies under any circumstances.
  - Have a talk with the teacher if you have doubts or concerns regarding any of the guidelines.
- **20.** Follow the directions during activities
  - There will be a lot of classroom activities happening place during the learning sessions.
  - This can include games, debates, quiz etc.
  - Students are supposed to follow all the directions put forward by teachers or organizers and always be fair throughout the sessions.
- 21. No name calling, insults or put-downs
  - Students should be well-disciplined inside the classroom premises and need to be polite and well behaved.
  - There should not be any deeds from your side that pave the way for insulting others or that put them down.
  - There can be friendly disagreements or small fights, but calling by 'names' is not allowed.

22. Respect views of others

- Just like you have an opinion about something, others might have a different view or perception.
- You should be always polite to listen to others' views and respect them rather than enforcing your particular view.
- This can be more evident when you take part in classroom debates.
- 23. Be kind always
  - Students should learn to be kind right from the school days.
  - You should help people in need whenever possible and don't miss any opportunities in front of you to shower kindness.
  - You should grow up by caring for each other and helping each other.
- 24. Always do your best
  - Always maintain a positive attitude in life and do your best despite what all obstacles life offers you.
  - There can be failures but that should not be letting you down.
  - You should be well determined to try again despite failures and come out with your best.